



WWF New Zealand
The Treehouse
Botanic Garden
Glenmore Street
PO Box 6237
Wellington
New Zealand

Tel: +64 (0)4 499 2930
Fax: +64 (0)4 499 2954
info@wwf.org.nz
www.wwf.org.nz

Setting up and Running a Community Group

If you want to establish a group that can work on long term projects, and if you are hoping to receive funding from public bodies and Trusts you will need to establish a clear and transparent governance structure that demonstrate that you are accountable. To get the most of your funding your group may wish to [register as a charity](#) although there are a range of other structures which you could consider.

[CommunityNet](#) Aotearoa provide a range of tools and how-to guides for community groups of all sizes

[The Office for the Community and Voluntary Sector](#) website provides advice on setting up a group, recruiting volunteers, addressing legal issues and how to facilitate your group

[Te Puni Kokiri](#) (TPK) provide advice on governance structures for Maori Groups

For advice on the tax status of voluntary sector groups and to get advice on the best options for your group, [Inland Revenue](#) provide a number of resources for not-for-profit groups.

NZ Federation of Voluntary Welfare Organisations and Office for the Community and Voluntary Sector produce [Keeping it Legal](#) a useful guide on legal issues facing community and not-for-profit organizations.

Community Net Aotearoa – [How-to guides on governance and management](#) a very useful resource for community groups on how to set up and run an effective organization.

Family and Community Services and Office for the Community and Voluntary Sector – [Managing Well](#) resources for not-for-profit groups.

Companies Office, Societies & Trusts Online – [How to draft a set of rules](#) and how to register as a company or an Incorporated Society.

North Shore Community and Social Services – [various publications on governance issues](#)